

Board of Selectmen
Minutes January 24, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Robert Mantegari
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Varsity Wireless, Crawley Falls Road, cell tower: signed by Board
- Mark Evans, 24 Block Drive, solar array: signed by Board
- Steve Meline, 50 Mill Road, solar array: signed by Board
- Ron Ouellette, 9 Rhodes Circle: signed by Board.

Kaiser has 2 building permits that are close to expiring. He has been charging 50% of the original fee to renew for one year. The board agreed that was reasonable.

There was a memo from the planning board requesting Kaiser to do an inspection for compliance on the Sampson property on Rte. 125. Mantegari made a motion, 2nd by Christiansen to approve Kaiser to inspect the Sampson parcel and report back. All were in favor.

Clement said she checked in with Omni on the cameras at highway shed. Omni can install an outlet inside a locked DVR box, we can create a locked closet with all of the equipment in it, or to remote record we would need a power over Ethernet switch at the shed connected to a router, which would record to the DVR at the town office. Clement said to remote record we need to purchase an additional piece of equipment and build a closet to store it all in. Bryan made a motion, 2nd by Mantegari to approve the power over Ethernet switch and building a storage closet. All were in favor.

Chief Lemoine has presented a new LOSAP policy reducing the number of calls required to qualify. Bryan made a motion, 2nd by Mantegari to leave the policy the same for one year. All were in favor.

Anniversary license plates were mentioned last fall when Swasey began planning. Clement called NH DOT and the process is 2-3 months. Clement asked if the board wanted to proceed or wait and offer this at 300th since Swasey is on track with funding. Bryan said to leave it to the committee to decide.

The hearing for the Prescott Road bond will be on February 14th.

The board discussed the town report dedication.

There will be just under \$10K to be returned from the lease of the fire engine. This needs a town meeting vote to deposit into the CRF for fire vehicles. The article will be written so that this sum to come from fund balance. This will be a warrant article in 2018. Mantegari made a motion, 2nd by Menter for Christiansen to sign the final acceptance and payment request form for the release of the escrow. All were in favor.

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Clement said the board has voted to encumber funds for fire suppression for \$331, and asked that be increased to \$739? The invoice was higher than expected because 5 batteries needed to be replaced. Mantegari made a motion, 2nd by Menter to approve increasing the encumbrance to \$739. All were in favor.

Clement asked if the board wanted to do a 10, 15, or 20 year bond for Prescott Road. The 2016 interest rate estimates were 2.55%, 2.8%, and 3.15% and the cost difference is about \$100,000 extra in interest for each 5 year term the bond is extended. Ellis said the rates are up about .025% since then. Bryan said we can talk about it at town meeting and let the voters decide.

The warrant article for the tablets for the police department was approved at \$11,994. Since that time, the grant was awarded and the actual amount is \$11,888 with 50% to be reimbursed. The warrant needs to be the gross appropriation. Mantegari made a motion, 2nd by Bryan to open the budget and approve the amended amount of \$11,888. All were in favor.

The warrant article for the new CRF for solar panels is adjusted to \$17,010 based on updated figures provided by the solar committee. Mantegari made a motion, 2nd by Bryan to open the budget and approve the new figure of \$17,010 to be recommended. All were in favor.

The warrant article for the power purchase agreement needs to be re-written. Clement is working with DRA on that.

Mantegari made a motion, 2nd by Menter to approve the minutes of 01/17/2017 as written. The motion carried with Bryan abstaining as he was not present.

There was a memo from the planning board requesting the town accept the road easement for maintenance and repair, the easement deed for the fire cistern, and to release the letter of credit for Kennedy Circle. Bryan asked if the cistern has been tested and inspected. Clement said she was not sure if the fire department had inspected it but that Steve Cummings has no outstanding issues. Mantegari made a motion, 2nd by Bryan to table this until the fire department has approved. All were in favor.

Bryan made a motion, 2nd by Menter to appoint Valerie Rogers until 2019 and Rob Bergin until 2018 to the recreation commission. The motion carried with Mantegari abstaining.

The fire department applied for an EMPG grant for new tablets, which was awarded. The town's match is \$1972. The Brentwood Fireman's Association has voted to donate the funds.

Mantegari made a motion, 2nd by Menter, The Town of Brentwood Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$1,972.00 for the purchase of iPads for the Fire Department. Furthermore, the Board acknowledges that the total cost of this project will be \$3,944.00, in which the Town will be responsible for a 50% match (\$1,972.00). All were in favor.

At 6:38 pm a motion was made by Mantegari, 2nd by Bryan to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss hiring. Bryan – aye, Mantegari – aye, Menter –aye, Christiansen – aye; the motion carries.

At 7:05 pm a motion was made by Bryan, 2nd by Mantegari to come out of nonpublic session and seal the minutes. Bryan – aye, Mantegari – aye, Menter –aye, Christiansen – aye; the motion carries.

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Bryan updated the board on the budget committee meeting.

Bryan made a motion, 2nd by Mantegari to adjourn the meeting at 7:09 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			1/24/2017	
Citizens General Fund:				
	Previous Balance:		18,689.59	
	Deposits:		36,330.61	
	Payroll:		19,861.41	DD: \$14,323.04 CKS: \$5,538.37
	FICA:		5,540.69	
	to Impact Fees			
	A/P: Regular		\$58,078.00	
	Void check		120.00	
	From MMA		60,000.00	
	TO MMA			
	Account Balance:		31,660.10	
	Interest Earned YTD:			
MMA:	Unrestricted Balance:		5,120,372.38	
	Total Invested Funds:		5,120,372.38	
	Interest Earned YTD:			